

## Scioto County Board of DD Meeting Minutes for April 19, 2012

STAR, Inc.

6:00 p.m.

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, C. William Rockwell, Jr., Jeff Kleha and Richard L. Bolin
2. **Agenda:** There were no changes made to the agenda as presented.
3. **Minutes:** Minutes from the March 15 regular meeting and the April 5 special meeting were before the Board. Mr. Rockwell made the motion to approve both reports as presented. Mr. Thoroughman gave the second. The motion was approved unanimously.
4. **Fiscal Report:** As Finance Director Matt Purcell was on vacation, Superintendent Ben Hollinger noted that written reports were sent to the Board in advance of the meeting and that a report on the Trust Fund had just been distributed. He drew the board members' attention to the Revenue Report, explaining that the first tax levy funds of this year had been deposited in the Board's General Fund. The funds that were left at the end of last year, known as the carry-over, have allowed the programs to operate until this time. It is for this reason that the recommended carry-over be about 25 percent of the agency's annual budget.

The Board was also given copies of the docket of expenses, three moral obligations and three 'then and now' certificates to approve by signature. Mr. Bolin made the motion to approve the Fiscal Report. Mrs. Childers seconded. The motion was approved unanimously.

5. **Superintendent's Report:** Ben Hollinger reporting
  - A. Mr. Hollinger distributed invitations to the upcoming employee appreciation banquet to the board members.
  - B. The Ohio Association of County Boards has an online survey they are asking board members to complete. Mr. Hollinger had paper copies of the survey for any board members who preferred that method of responding. If the members had any questions while taking the survey, they were invited to contact Mr. Hollinger.
  - C. A multi-agency group has completed a study on the impact of caring for children with disabilities on Ohio families. Mr. Hollinger gave each board member a copy of the survey results, noting that the information was extremely useful. The outcomes of this survey support the Board's goal of providing services in ways that help to keep family units intact. Mr. Hollinger foresees a number of positive outcomes from this approach to service delivery.

Mr. Kleha made the motion to approve the Superintendent's Report. Mr. Thoroughman seconded. The motion was approved unanimously.

6. **Program Reports:** All the program reports were sent to board members in advance of the meeting with the exception of one. Service and Support Administration Director Donna Royse distributed hers at the beginning of the meeting, and she was on hand to answer questions. Mr. Hollinger pointed to two significant items in her report. The first was a considerable increase in the number of referrals this year over 2011 and 2010. The second item was about the effort to offer families, who traditionally have received Family Support Services (FSS), access to a Level One Medicaid waiver. This funding mechanism increases significantly the amount of services they can purchase and frees FSS funds for other uses.

Mrs. Childers made the motion to approve the program reports. Mr. Kleha seconded. The motion was approved unanimously.

7. **Old Business:** None

8. **Committee Reports:** No reports

Mr. Hollinger asked the Board members if they would rather deal with two upcoming issues through committees or as a whole board. The first was the matter of the carpet at The Carousel Center. The other was a revision of the Behavior Support Policy.

There was a consensus that the two items could be handled by the full board. The Policy revision will be sent to board members as soon as possible, so that they will have plenty of time to review it.

9. **New Business:** Mr. Hollinger presented the Board with three proposed changes to the Table of Organization in the Community Services Department. The first was to create a new part time position for an "Intake Evaluator". This work has been done through a contract, so adding the position is budget neutral. The second would change the title of one secretary position to "MUI Coordinator". The pay band says the same, and Mr. Hollinger is estimating modest cost savings due to the fact that the individual in this position holds an Investigative Agency certification and can do non-protocol Major Unusual Incident (MUI) investigations rather than having these be done by the Southern Ohio Council of Governments through a contract. The third change is also to the title of a secretarial position. Again, this job will remain on the same salary range but the employee's title will be Intake Specialist, which better describes her job duties.

Mr. Kleha made the motion to adopt these three changes to the TO. Mr. Rockwell seconded. The motion was approved unanimously.

10. **Miscellaneous:** None

11. **Comments from the Floor:** None

**12. Executive Session:** Mr. Bolin made the motion to enter into executive session at 6:30 p.m. for the purpose of discussing the employment of a public employee. Mrs. Childers offered the second. The motion was approved in a unanimous roll call vote. Ohio Association of County Boards of DD Executive Director Dan Ohler was invited to join the Board.

The Board returned to open session at 8:34 p.m. on a motion by Mr. Bolin and a second by Mr. Thoroughman. The motion was approved unanimously.

**13. Action Following Executive Session:** After some discussion, Mr. Rockwell made the motion to move the May board meeting from Thursday, May 17 to Wednesday, May 16, keeping the meeting time as 6:00 p.m. and the location as STAR, Inc. Mr. Purtee seconded the motion, which was then approved unanimously.

**14. Adjournment:** Mr. Thoroughman made the motion to adjourn at 8:40 p.m. Mr. Bolin seconded. The motion was approved unanimously.

Prepared by Margaret Compton

Submitted by:

Stephanie Childers, Recording Secretary